



JAMES J. STEFANICH
RECEIVER OF TAXES

OFFICE OF THE RECEIVER OF TAXES
Town of Oyster Bay
74 Audrey Avenue
Oyster Bay, New York 11771-1539

(516) 624-6400
Fax (516) 624-6415
E-Mail: jstefanich@oysterbay.ny.gov
Web Site: www.oysterbaytown.com

September 6, 2012

Reference: Increase in Duplicate Tax Bill Fee to \$10.00

To Whom It May Concern:

As the Receiver of Taxes for the Town of Oyster Bay, my office has been confronted with numerous Substitute or Memo bills attached to tax payments for properties within the Town.

My office must then generate the appropriate tax bill in order to process said payment. To avoid unnecessary errors, expenses, and processing delays caused by the need to generate tax bills, all third party tax payments must include a separate Duplicate Bill Fee for each parcel being paid without a tax bill.

Effective October 1, 2012 the Duplicate Tax Bill Fee has been increased to \$10.00 (as per Town Resolution #833-2004).

If this mandated fee is not included or is incorrect, the entire payment will be returned for resubmission. If the rejected payment being returned results in a late transaction, correct penalty interest charges must be included with the resubmitted payment.

Please call my office if you have any additional questions regarding services provided by the Oyster Bay Receiver of Taxes.

Respectfully,

James J. Stefanich
Receiver of Taxes

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